

# **Risk Management Summary 2023 - 2024**

## **For Gowanbank**

The following is our risk assessment summary. The purpose of this summary is to outline to our clients the risk analysis and management schemes that we have in place.

### **Provider Details**

Registered Name: Gowanbank

Owned and operated by: Scripture Union Scotland

Website: [www.suscotland.org.uk](http://www.suscotland.org.uk); [www.classroomoutdoors.org.uk](http://www.classroomoutdoors.org.uk)

Email: [Gowanbank@suscotland.org.uk](mailto:Gowanbank@suscotland.org.uk)

### **COVID-19**

In response to the COVID pandemic we have carried out a specific COVID risk assessment of our activities and have updated our operating procedures to bring our programmes in line with current best practise.

### **Activities Safety**

There are many benefits to participation in outdoor activity. There are also risks associated with it. It is obviously in our interest and those of participants to reduce the risks of participating in activities whilst preserving the purpose, enjoyment and benefits of the activity.

Activities in the outdoors may on occasion result in minor injury, or in rare cases more serious injury and participation in them implies an acceptance of that risk. Our normal procedures are captured within our Safety Management System.

This Safety Management System (SMS) covers all our activity risk assessments and is part of a wider system which covers all of the sites which Scripture Union Scotland operate from, to ensure consistency of approach that is in line with current best practice.

The centre holds an Adventure Activities Licence Authority (AALA) licence. The licence number is L97902. The licence refers to licensable activities conducted onsite or offsite by our staff. Where licensable activities are provided by external providers, activities will be conducted under the remit of their own licence. For further information please see the Licensing Authority's website [www.aala.org.uk](http://www.aala.org.uk)

Date Licence expires: 21<sup>st</sup> June 2025.

### **Staff Competence and Qualifications**

All staff will either hold a relevant National Governing Body (NGB) qualification, or a statement of competence signed by an appropriately experienced and qualified person consistent with the requirements of the Licensing Regulations. Copies will be available for inspection on site. For activities not requiring NGB qualifications, staff are trained and assessed in house and thereafter monitored.

### **Child Protection**

Our policy and vetting procedure are consistent with current good practice in this area and meet current statutory requirements. Disclosure Scotland checks are carried out on all staff who work at the centre, as per government recommendations. New staff are required to obtain membership of the Protecting Vulnerable Groups Scheme; Enhanced Disclosures were obtained on all staff in post before March 2011. Contractors, deliverers etc are supervised by Scripture Union staff. (For further advice refer to [www.disclosurescotland.co.uk](http://www.disclosurescotland.co.uk)).

### **24-hour Emergency Contact**

Throughout your visit a member of staff will be available and On Call 24 hours a day, should any problems or emergencies arise.

### **Other Risk Assessment**

Daily planning allows for ongoing risk assessment with consideration made to weather and group abilities for each venue and each planned activity. Gowanbank undertake a number of other risk assessments in relation to our facilities including fire, food hygiene, work equipment and general risk assessments which promote safe working around our facility.

### **Insurance**

#### **Employers Liability**

Insurance Brokers: GS Group Policy

Number: 100645586CCI

Expiry Date: 31<sup>st</sup> March 2024

Amount of Cover: £10 Million, any one claim

#### **Public Liability:**

Insurance Brokers: GS Group /Aviva Insurance Ltd/ QBE Insurance (Europe) Ltd

Policy Number: 100645586 CCI + Y053089QBE0118A

Expiry Date: 31<sup>st</sup> March 2024

Amount of Cover: £5 Million + excess £5 Million

#### **Motor Insurance**

Insurance Broker: ERS

Policy Number: 50245866

Expiry Date: 31<sup>st</sup> March 2024

Vehicle Insurance: Fully comprehensive