

Risk Management Summary 2018-2019 For Gowanbank

The following is our risk assessment summary. The purpose of this summary is to outline to our clients the risk analysis and management schemes that we have in place.

Provider Details

Registered Name: Gowanbank Residential Activity and Conference Centre

Owned and operated by: Scripture Union Scotland

Website: www.suscotland.org.uk; www.gowanbank.org.uk

Email: gowanbank@suscotland.org.uk

Activities Safety

There are many benefits to participation in outdoor activity. There are also risks associated with it. It is obviously in our interest and those of participants to reduce the risks of participating in activities whilst preserving the purpose, enjoyment and benefits of the activity.

Activities in the outdoors may on occasion result in minor injury, or in rare cases more serious injury and participation in them implies an acceptance of that risk. Our normal procedures are captured within our Safety Management System.

This Safety Management System (SMS) covers all our activity risk assessments and is part of a wider system which covers all of the sites which Scripture Union Scotland operate from, to ensure consistency of approach that is in line with current best practice.

As our activities are not licensable, we do not hold an Adventure Activities Licence Authority (AALA) licence for Gowanbank, however we do benefit from the organisational knowledge from our other centres which are registered. Where licensable activities are provided by external providers, activities will be conducted under the remit of their own licence. For further information please see the Licensing Authority's website www.aala.org.uk

Staff Competence and Qualifications

All staff will either hold a relevant National Governing Body (NGB) qualification, or a statement of competence signed by an appropriately experienced and qualified person consistent with the requirements of the Licensing Regulations. Copies will be available for inspection on site. For activities not requiring NGB qualifications, staff are trained and assessed in house and thereafter monitored.

Child Protection / Safeguarding

Our policy and vetting procedure are consistent with current good practice in this area and meet current statutory requirements. Disclosure Scotland checks are carried out on all staff who work at the centre, as per government recommendations. New staff are required to obtain membership of the Protecting Vulnerable Groups Scheme; Enhanced Disclosures were obtained on all staff in post before March 2011. Contractors, deliverers etc are supervised by Scripture Union staff. (For further advice refer to www.disclosurescotland.co.uk).

24 hour Emergency Contact

Throughout your stay a member of staff will be On Call 24 hours a day, should any problems or emergencies arise. They have access to further resources if this proves necessary.

Other Risk Assessment

Daily planning allows for ongoing risk assessment with consideration made to weather and group abilities for each venue and each planned activity. SU Scotland undertake a number of other risk assessments in relation to our facilities including fire, food hygiene, work equipment and general risk assessments which promote safe working around our facility.

Insurance

Employers Liability

Insurance Brokers: GS Group /Aviva Insurance Ltd

Policy Number: 106445586 CCI

Expiry Date: 31st March 2019

Amount of Cover: £10 Million, any one event

Public Liability:

Insurance Brokers: GS Group /Aviva Insurance Ltd

Policy Number: 100645586 CCI + Y053089QBE0118A

Expiry Date: 31st March 2019

Amount of Cover: £5 Million + excess £5 Million

Motor Insurance

Insurance Broker: Allianz

Policy Number: 600/695/696/BV/24547315

Expiry Date: 1st April 2019

Vehicle Insurance: Fully comprehensive